

PUBLIC NOTICE
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING March 18, 2020

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **March 18, 2020, immediately following the Annual Members' meeting, held at 6:30 p.m.** at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070. The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

AGENDA

1. Call to order and Open Meeting
2. Invocation
3. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
4. Review & Approve January 30th minutes AND Feb 12th minutes

NEW BUSINESS

5. Elect President, VP, and Sec/Treas.
6. Select Credentials Committee: Sec/Treas. is chairman, one other board member & one other eligible member of the WSC community.
7. Water Operator's report
8. Review Financial Reports & Budget
9. President's Report
10. Discuss and decide actions based upon WO recommendations about Incident Statement and Analysis of North Station MOV Failure
11. Discuss Overtime Policy
12. Discuss and approve 'Mileage Reimbursement Policy' & 'Employee Benefits' & 'BirdNest App'
13. Discuss meeting with CL water service
14. Discuss after-hours emergency notification procedures
15. Discuss creation of supplement to BOD applications, describing expectations/requirements
16. Discuss BOD storing and accessing meeting minutes + any correlating docs, purchase fire safe file cabinet
17. Discuss vacation accrual potential changes

OLD BUSINESS

18. Discuss Engineer/Mr. Lucci's report on well testing
19. Discuss C&R Environmental/Septic services- Gilead
20. Discuss Kubota Loan refinance status
21. Discuss security camera purchase status for 5 pump stations & Storage bldg. – Mike
22. Discuss and approve pick-up from Mike Vorhis and discuss purchase of a work trailer
23. Review PUC Docket 48317: Broussards vs. CCMA dba CCWS_ Shelly
24. Discuss review proposal for director assignments_ Shelly
25. Three (3) two-inch lines overfed
26. Tovar's old file clean-up update_Angie
27. SOP re: TCEQ law and OSHA Safety Requirements_Gilead
28. Closed session for purpose of consideration of Personnel Matters pursuant to Chapter 551.074
 - a. Health Insurance Update
 - i. Employees
 - ii. 1099
 - b. Change Office Manager role to employee from contractor update
29. Any motion(s) from closed session

30. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
31. Set date for next monthly meeting in April.
32. Close and adjourn.

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.