

**PUBLIC NOTICE**

**Cypress Cove Water Supply Corporation Spring Branch, TX 78070**

BOARD OF DIRECTORS MEETING May 12, 2020

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **May 12, at 6:30 p.m. at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070 AND via Zoom Meeting:**

**<https://us02web.zoom.us/j/81969372740?pwd=OG1mZUN5ZUdUNjRWWXhHY2F3bzRsQT09>** ,

**Meeting ID 81969372740; call in number 1 346 248 7799.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

**AGENDA**

1. Call to order and Open Meeting - Shelly
2. Invocation - Sid
3. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
4. Review & Approve April 8 monthly meeting minutes and May 1 Emergency meeting minutes
5. Review Financial Reports & Budget – Sid/Shelly

**NEW BUSINESS**

6. Water Operator's report – Brent
  - a. Ranch Upgrade Update
  - b. Well 5 Update
  - c. Fill for Pump Stations/Wells
  - d. Pump Station 1 incident 5/8
7. President's Report – Shelly
  - a. Discuss Communication
  - b. Update Covid-19 Impact
  - c. Discuss Mike Lucci's Email
    - i. Casing on Wells #1 and #4 be brought up to an elevation above the flood plain similar to Well #5 – Add to Project List
  - d. Discuss Laptop for WO; Share internet costs with CCMA at Civic Center until we have our own office.
    - i. Waiver
  - e. Discuss Board Member and Employees/contractor Bios
  - f. Update CL Water Application for Tie-in
  - g. Update: TCEQ Support Mtg rescheduled due to Plant 1 issue
  - h. Update: SBA Loan
  - i. Discuss about creating an approved vendor list by expertise and in order of preference for use and to be made available for emergencies
  - j. Discuss need for Class C Water Operator Backup – Water Services
  - k. Discuss Meeting Etiquette – Do we need a policy for this?
    - i. Discuss the SCADA Mtg where key players didn't show up
8. Utility Manager Report - Michael
  - a. Project Priority List Progress Report
  - b. Drought Contingency Plan/Committee
9. Project Manager – Gilead
  - a. Updates on current and pending projects
10. Office Manager Report – Angie

- a. OneDrive Update
- b. Lawn Mowing Update

**OLD BUSINESS**

- 11. Discussions with CCMA – Gilead
  - a. Attorney Fees from Lawsuit
  - b. Fire Station Building
- 12. Update: Facebook Page – Eric
- 13. Discuss: Credentials Committee: 3<sup>rd</sup> Member - Sid
- 14. Update: C&R Environmental/Septic services Ranch Station Walkthrough- Gilead
- 15. Update: TMobile Online Account Setup – Michael
- 16. Update: PUC Docket 48317: Broussards vs. CCMA dba CCWS\_ Shelly
- 17. Discuss and take action on: Proposed director assignments\_ Shelly
- 18. Discuss: SOP re: TCEQ law and OSHA Safety Requirements - Gilead
- 19. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
- 20. Set date for next monthly meeting in June.
- 21. Close and adjourn.

*The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.*