

**PUBLIC NOTICE**  
**Cypress Cove Water Supply Corporation Spring Branch, TX 78070**

BOARD OF DIRECTORS MEETING June 9, 2020

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **June 9, at 6:30 p.m. at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070 AND via Zoom Meeting: <https://us02web.zoom.us/j/81969372740?pwd=OG1mZUN5ZUdUNjRWXhHY2F3bzRsQT09> Meeting ID 819 6937 2740; Password for online: CCWSC; call in number 1 (346) 248 7799; Password when dialing in: 629461.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

**AGENDA**

1. Call to order and Open Meeting - Shelly
2. Invocation - Sid
3. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
4. Review & Approve May 12 monthly meeting minutes
5. Review Financial Reports & Budget – Shelly

- a. Kubota Payoff Jan 2021

**NEW BUSINESS**

6. Discuss and approve new Board Member application; Shannon Michelle
7. President's Report – Shelly
  - a. Discuss changes to the CCWSC over the past few weeks
  - b. Update Covid-19 Impact
  - c. Discuss Mike Lucci's Email
    - i. Casing on Wells #1 and #4 be brought up to an elevation above the flood plain similar to Well #5 – Add to Project List
  - d. Discuss Laptop for WO; Do we still need a laptop?
  - e. Discuss Board Member and Employees/contractor Bios
  - f. Discuss Single Phase – Three Phase at Pump Station I
    - i. PEC options 1 & 2
  - g. TCEQ FMT meeting update
    - i. Drought Contingency Plan
    - ii. Weekend Coverage
    - iii. Licensed Water Operator Requirements
    - iv. Funding
8. Utility Manager Report - Gordon
  - a. Water Operator related report
  - b. Discuss any incidents from previous month
  - c. Update on current/pending projects
9. Office Manager Report – Angie
  - a. Update on Vendor list creation
  - b. Check Signers
10. Discuss and take action on Rate Increase
11. Discuss Tariff changes related to the using a water service company
12. Discuss and take action on Repairs needed to company vehicle – Mike
13. Gift Card for Gordon

## **OLD BUSINESS**

14. Discussions with CCMA – Tabled until after CCMA Election Process Completed
  - a. Attorney Fees from Lawsuit
15. Fire Station Building
  - a. Discuss who will take over this project
16. Discuss: Credentials Committee: 3<sup>rd</sup> Member - Sid
  - a. Need one possibly two Water Board Members
17. Update: Camera Status; unable to view cameras on app – Michael
18. Update: PUC Docket 48317: Broussards vs. CCMA dba CCWS\_ Shelly
19. Discuss and take action on: Proposed director assignments\_ Shelly
20. Discuss and take action on approving to hire Gordon Swan as a part time utility manager (does this have to be in a closed session?)
21. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
22. Closed Session
23. Set date for next monthly meeting in July.
24. Close and adjourn.

*The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.*