

PUBLIC NOTICE
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

MINUTES

BOARD OF DIRECTORS MEETING January 11, 2022

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday January 11th, at 6:30 p.m., at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070**. The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Robin, Dan, Shannon, Angie, Randall, Laura

AGENDA

1. Call to order and Open Meeting - Mike
Robin – 6:33pm
2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

None

3. Review & Approve December 14th meeting minutes.
Motion – Dan Second – Shannon All in Favor – yes
4. Review Financial Reports & Budget – Shannon
 - a. Discuss and plan yr. 2022 budget
See Proposed 2022 Budget
2022 budget, move “actual” amounts from 2021 to “budget” in 2022
Capitalization Fee reduced for 2022 because forecasted decrease in building
Correction on proposed for VFD Note – 1400 per month = 16800 for the year
Motion to accept Proposed with corrections – Shannon Second – Dan All in Favor – yes

NEW BUSINESS

5. President's Report – Mike
 - a. Discuss recently finished projects or other upcoming projects.
Tabled
 - b. Discuss and review board previous decision for semi-annual CSI/rates subject to change at campgrounds
Tabled
6. Water Operator Report – Brent
 - a. Project list update
Refer to Brent's email
7. Utility Manager Report _ Randal

**Working at the VFD to clean and organize; roof needs to be fixed; asking to buy tools, lawn mower, etc
CCWSC must have its own tools, locked up in the VFD**

Motion to budget \$1000 for tools – Shannon Second – Robin All in Favor – yes

Pump houses need trash bins, brooms, trash bags, etc, to keep clean.

8. Office Manager Report – Angie

- a. Discuss elections process- Credentials Committee assigned to handle generation of community interest in open board positions and ballot prep. Board to meet Jan. 27th to either approve ballot OR pass resolution of unopposed candidates.

OLD BUSINESS

9. Review status of 4314 Tanglewood fence issue. See final disconnect letter dated 1-5-22.

If they are not in compliance by the date and time in letter, CCWSC will disconnect their service.

10. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

None

11. Set date for next meeting

Election Committee meeting on Jan 27, 2022

Regular Board Meeting on Feb 8, 2022

12. Close and adjourn.

8:30pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

From: brent crocker <brentcrocker@yahoo.com>
Sent: Tuesday, January 11, 2022 4:37 PM
To: Angelyn Price; Michael Vorhis
Subject: Monthly report

Hope everyone had a happy Christmas and a good New Years

This month Water Works completed

2 bacteria samples came back good

We completed the TCEQ level 1 assessment

With the help of Robin and Mike all plants can now read down stream pressure

We installed a new 1-1/2 ball valve at Bobwhite for tank level indicator

We did quarterly Reports

The new pump for Ranch came in and we will be installing it tomorrow

We did 2 leaks

One meter Change out

We Put in 1700ft of 6in C900 and 6 new taps and 1 valve on winding creek this month

We were stopped today by Allen the County Inspector telling us that we have to cease all work until we can get bigger machines to go deeper

We do not have to fix up what's covered and in the ground but the remaining has to be deeper and they will be checking it he said that his boss e-mailed Mike Yesterday to let him know all of this

Goals this month

This month we will hook up Ranch's new pump

We will re wire plant 5 to get the well up and going

We will hopefully get Bigger machinery to complete Winding creek (300ft give or take)

Thank you
Brent Crocker
Owner/ Operator