

MINUTES

Cypress Cove Water Supply Corporation Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING November 9, 2021

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday November 9th, at 6:30 p.m.**, The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

AGENDA

1. Call to order and open meeting mike – 6:33 pm
2. Public input – None
3. Review & Approve October 12th meeting minutes.
Motion to approve minutes- -Austen, Dan second, all- yes
4. Review Financial Reports & Budget – Angie
motion- dan second- robin all - yes

NEW BUSINESS

1. President's Report – Mike
 - a. Discussed recently finished projects or other upcoming projects.
 - b. Discuss and consider employee Christmas bonus- **Go with same decision as last year**
2. Water Operator Report – Brent
 - a. Project list update- see attached email
3. Utility Manager Report _ Randal
heater and thermal wraps, check meters before snow, fire department thief, drop off boxes.
4. Office Manager Report – Angie
next up for 2022 elections term are Daniel and Robin, due to new legislation passed in Sept., "welcome package" no longer include confidential agreement per legislative updates.

OLD BUSINESS

5. Review status of Campgrounds' insurance claim – still on hold, pending claim adjuster's investigation and contact with carrier in review of invoicing
6. Review Mike's follow up w status of claim for 180 Tanglewood Trl. Ct. stolen property - **stolen cameras and wire, police will start patrolling more. More lighting and cameras.**
7. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved. None
8. Set date for next meeting- **Dec. 14m 2021**
9. Close and adjourn. **motion- Dan- first, Robin second, all- yes time- 7:51 pm**

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

From: brent crocker <brentcrocker@yahoo.com>
Sent: Tuesday, November 9, 2021 6:58 PM
To: Michael Vorhis; Angelyn Price; Randal; Robin Lutts; Daniel.Dionne@igt.com; Shannon C
Subject: Re: Water Works and Construction LLC Monthly report

This month Water Works and construction LLC

Completed the following

3 leaks

1 tap

1 new line upgrade on well 1 to 4

Started on winding creek

Got water line for 3 in tied in and pressurized Bacteria samples came in good

2 line located

Finished with well 1 and RV park upgrades

Helped with fire station and gate and mail box up grade

This next month we plan on bacteria samples

TCEQ yearly walk through

And working on winding Creek

And back fill the 3 in

Thank you
Brent Crocker
Owner/ Operator
Water Works & Construction LLC
830-312-2097

> On Oct 12, 2021, at 4:22 PM, brent crocker <brentcrocker@yahoo.com> wrote:

- >
- > This last month Water Works and Construction LLC completed
- >
- > We took monthly bacteria samples all good
- >
- > With the help of Mike , Ranch water plant got a New window unit AC to
- > help prolong pump life and have started to install installation
- >
- > The 3in tie in on Tanglewood and pressure tested it and took bacteria
- > samples just waiting on results After that we will tap new lines and
- > backfill
- >
- > With the help of Angie and Randall and Mike We were able to locate and
- > fixed 5 main leaks
- >
- > *1 in Rv park -6in
- > *2 on Rosewood -4in and 3in
- > *1 on Burning Tree- 6in
- > *Cedar grove-4in
- >
- >
- >
- > We got our yearly TCEQ Samples taken and waiting on results
- >
- > We where able to hire help and jack hammer down Winding Creek new 6in
- > Water line Trench
- >
- > We started on Winding creek and will put the first Hundred feet in
- > this week and start to cover the first Bore pit this week and keep
- > going
- >
- >
- > We fixed a Big leak in the RV park and help maintained the generator
- > and repair projects With the help of Mike and Robin volunteering there
- > time we got it back up and operating in 1 day and able to operate
- > until final repair
- >
- > We helped with well 5 pump and generator to fill plant 5
- >
- > We located lines for PEC
- >
- >
- > Did a couple of Meter Replacement and meter box/lid
- >
- > Flushed dead end mains
- >
- >
- >
- >
- >
- >
- >
- >
- >

- > Thank you
- > Brent Crocker
- > Owner/ Operator
- > Water Works & Construction LLC
- > 830-312-2097