

PUBLIC NOTICE
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

MINUTES – BOARD OF DIRECTORS MEETING February 9, 2021

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on

Tuesday February 9th, at 6:30 p.m. at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070 AND via Zoom Meeting: <https://zoom.us/j/95054554487?pwd=anp4TWVYeFBGMHNzV08yTFBtNFg1dz09>

The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Mike, Shannon, Angie, Dan, Robin, Randall

AGENDA

1. Call to order and Open Meeting - Michael

6:30PM

2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

NONE

3. Review & Approve January 12th meeting minutes

Motion – Robin

Second – Daniel

All in Favor – Yes

4. Review Financial Reports & Budget – Shannon

Angie reporting

2 taps processed in Jan

Kubota and CCMA loans have been paid off

Resubmitted for loan forgiveness

Motion – Daniel

Second – Robin

All in Favor – Yes

NEW BUSINESS

5. President's Report – Mike

- a. Discuss recently finished projects or other upcoming projects

Winding Creek and Burning Tree, line repaired, 14 linear feet, 2" to 6"

Moved MOV at Bob White; new MOV tomorrow or Thursday also at Ranch

Replaced valve at other side of Winding Creek

2nd up at North by the end of this week (Feb 12)

**** See attached report from Brent**

- b. Discuss and approve changes to 'Service Trip Fee'>Tariff> "Section G. Rates and Service Fees"
Need to clarify to "cost plus 20%" for repairing broken lines, etc. ON CYPRESS COVE SIDE
Motion – Robin Second – Daniel All in Favor – Yes

6. Water Operator Report – Brent

- a. Project list update

****See attached report**

7. Utility Manager Report _ Randal

Email list by region may not happen due to cost and lowered priority

Sticking with the ALERTS on the CCWSC Website

8. Office Manager Report – Angie

CD payment auto paid will start on Feb 12

Kubota paid off cancelled the insurance so we got another policy

Map – talked with ASAP Signs and was quoted \$100 (2.5' by 6'); buy two

OLD BUSINESS

9. Tabled from January meeting, update on surveying all valves' locations and meter locations to be included in Zone maps & meeting about potential grant \$\$ for projects_ Mike/Brent

Well over \$10k for one proposal

Brent using GPS mapping instead

10. Tabled from Oct. meeting, pending word from TRB, PPP Loan Forgiveness update_ Angie

DONE

11. Tabled from January meeting: Terms of Fire Station property payments and Deed changeover_ Mike

Mr. Anderson is getting with lawyer so wording is all correct

Deed still in their name until loan is paid off

Agreed to \$5k down and \$1500 per month to pay off in 4 years

12. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

NONE

13. Set date for next meeting (annual meeting 6:30p, with mo. meeting immediately following, same night: March 9

Tuesday, March 9 at 6:30PM

14. Close and adjourn.

7:41PM

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.