

PUBLIC NOTICE
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

MINUTES

BOARD OF DIRECTORS MEETING September 14, 2021

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on

Tuesday September 14th, at 6:30 p.m., immediately following the Annual Members' Meeting, at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070 AND via Zoom

Meeting: <https://zoom.us/j/95054554487?pwd=anp4TWVYeFBGMHNzV08yTFBtNFg1dz09> The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

In Attendance → Mike, Daniel, Austen, Shannon, Randal

AGENDA

1. Call to order and Open Meeting - Mike
6:32pm
2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
None
3. Review & Approve July 13th meeting minutes.
Motion -- Shannon Second – Daniel All in favor -- yes
4. Review Financial Reports & Budget – Shannon
Motion – Daniel Second -- Austen All in favor -- yes

NEW BUSINESS

5. President's Report – Mike
 - a. Discuss recently finished projects or other upcoming projects.
 - Upgraded RV park meters**
 - Church – fixed cut line and line will be added to our map**
 - Changed out 5 old meters in subdivision**
 - Couple of leaks got repaired (Tanglewood and Cedar Grove)**
 - Started repairs on Winding Creek (1400 feet of line)**
 - Clean and sandblast the inside of tanks and vessels**
 - Wireless cameras installed at fire station and inside cameras will be installed**
 - b. Discuss Well #5 status
 - Waiting on the vfd; best = mid Oct, worst = mid Nov (going from single phase to three-phase)**
 - Generator put on trailer so it can be taken to whichever well needs attention**
 - Taking in for repairs on Wed to San Antonio**
 - Well is pumping 350 gallons/minute; collected samples to test**
 - Getting a basket for the water storage to catch debris**
 - c. Discuss if someone can research if Utility Easements were ever filed with the county clerk's office for Campgrounds' property so CCWSC can enforce removal of newly established buildings which may be

encroaching onto those. If not, does CCWSC have knowledge of where water lines are located and do any new water utility easements need to be filed?

They will pivot new building 10 feet away from pipes

Mike will follow up

6. Water Operator Report – Brent

a. Project list update

See attached email

7. Utility Manager Report _ Randal

Cameras will go to the cloud

Need better protection around wells (fencing, etc)

8. Office Manager Report – Angie

Absent

OLD BUSINESS

9. Tabled from previous meetings and ongoing: Review pending status of Terms of Fire Station property agreement with Mr. Guy Anderson, w Purchase price at \$72k, w \$5k down, and \$1500 per mo. for 4 years.

As of 9/14, Mike talked to their board members and they asked to be added to the insurance

Purchase date will be changed when Mr. Anderson comes back and reviews paperwork

10. Review status of 180 Sunnyside Ct. insurance claim/EMC not covering work done under rd. since not on original claim?

Mike is going to follow up

11. Review status of claim for 180 Tanglewood Trl. Ct. stolen property

Haven't heard anything back

12. Review status of campgrounds, meter changeouts, upgrades. Campgrounds will see new base rate fees on Oct. water billing.

Done

13. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

None

14. Set date for next meeting

Tuesday, October 12 at 6:30pm

15. Close and adjourn.

7:13pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

From: brent crocker <brentcrocker@yahoo.com>
Sent: Tuesday, September 14, 2021 4:23 PM
To: Michael Vorhis; Angelyn Price; Randal; Robin Lutts; Daniel.Dionne@igt.com; Shannon C
Subject: Monthly Report

Water Works and Construction LLC

Put in the 2in meter at the RV park

We changed out 5 customer meters due to not reading accurately

We worked on getting all Meter GPS for the map

We fixed 3 leaks

We ran well 5 new 300 gal min pump

We have been able to fill plant 5 tank with a bypass line from plant 1 and run the plant a few times even though the well has been down

We took bacteria samples all came back good for the month

We dug up and laid the rest of the 3 in we just need to do the final tie in and clean up

We did multiple locates for PEC

We did 1 tap

We started on Winding Creeks 6in

And we got the daily plant log on a digital format so that it will be uploaded automatically

This next month we plan on finishing the 3 in tie in take bacteria samples and then tap it for customer tie in and clean up

Plan on keep working on Winding creek 6in install

Work on getting plant 5 well up and running

Thank you
Brent Crocker
Owner/ Operator
Water Works & Construction LLC
830-312-2097