

MINUTES
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

**BOARD OF DIRECTORS MEETING ANNUAL MEMBERS MEETING- March 12th,
2024**

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday, March 12th at 6:30 p.m., at the Cypress Cove Civic Center, 3686 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

AGENDA-

- 1) Call to order and Open Meeting – Mike
6:30pm
- 2) Public input to any current agenda item: questions, comments and constructive suggestions are welcome for limited time frame. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

NONE

- 3) Election Results
 - a) **President announces/ reads aloud the resolution of unopposed candidates for the 2024 annual members' meeting election**, and introduces newly elected directors and if no objections, declares them as board members to assume the position of directors immediately.
Mike delegated to Angie to read, and she did.
Daniel Dionne and Travis Humphreys are re-elected.
- 4) Vote and approve new BOD positions & verify terms for each director.
Motion to approve – Shannon Second – Mike All in favor – yes (Marty was reached by phone)
- 5) Review & Approve February 13th monthly meeting minutes.
Motion to approve – Dan Second – Travis All in favor – yes
- 6) Review Financial Reports & Budget Proposal
Motion to approve Budget for 2024 – Dan Second – Travis All in favor – yes
Motion to approve Financial Report – Travis Second – Dan All in favor – yes

NEW BUSINESS

- 7) Utility Manager Report _ Randal
 - **No more info on trailer (size, width of blade, etc)**
 - **Reese is getting closer to being finished**
 - **Mike got the ABB for it; got the motor for it; ball valve is in; pump is in**
 - **On Twin Lake, the builder on Lamplight, both homes on the market, builder will be putting in application for concrete**
 - **Mike to readdress the hill by Margaret, put more grass since rain is coming**
 - **DRC is meeting at the red building and we need to get the rest of our stuff out**
 - **On Bob White, there are no survey markers? PEC put a marker where they want to put the pole**

- **Green Meadow and Tanglewood, there is an issue where they want to move the tap to the right side (on the left would require a street cut).**
- 8) Office Manager Report – Angie
- **Lead and copper**
 - **TCEQ has implemented → by October 16th everything has to be on paper what is going to the meter and what is coming out of the meter (types of pipes)**
 - **Angie will have to upload this info, starting with “unknown”**
 - **Builds after 1986 won’t have lead due to the law that was passed**
- 9) President’s Report – Mike – including Summary of past fiscal year in review + normal monthly summary of current projects.
- **Paid off shop 2 years early**
 - **We have two free bays (firetrucks are out)**
 - **Can now make it a proper office and store ccwsc supplies**
 - **Two new generators (propane)**
 - **Diesel generator can be portable or standalone**
 - **Diagram for emergency back-up generator (still need three more)**
 - **Ranch station is upgraded**
 - **Bob White roofing is needed; pumps are in; painting needed**
 - **5 can go up to High Point with 50psi**
 - **Reese will take over from here**
 - **Propane tanks have all been painted**
 - **Putting base around to cover our pipes**
 - **Dan -> is there an estimate to put in another well at North? Mike -> not yet**
 - **We did NOT purchase the rock saw**
 - **Our bobcat is not strong enough**

OLD BUSINESS

- 10) Mary Barr-Gilbert/member requests update on the 30 TAC §290.44(c) requirements for minimum waterline sizes relative to number of residents on Twin Lake Trail
- Mary -> Who is going to do the work on TLT? Mike -> I’m going to do it**
- Mary -> Are you planning to do the 6 lots, or the 4 houses (double lots)? Mike -> 4**
- Mary -> You are going to work on pump houses first, then TLT? Mike -> yes**
- Mary -> We’re still sticking close to the road to not impact the trees? Mike -> yes**
- 11) Tax exemption filing status for shop property/required to apply **prior to April 1** to obtain exemption for 2024
- TABLED**
- 12) Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can’t discuss, otherwise it can be added to future agenda if approved.
- Holly → is there a program through the state where residents can get rain barrels? Mike -> IDK**
- Mary → master gardner website might have that info**

13) Set date for next meeting.

April 9, 2024 at 6:30pm

14) Close and adjourn.

7:32pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.