

Meeting Minutes
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING- May 14th, 2024

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday, May 14th, at the Cypress Cove Civic Center, 3686 Tanglewood Trail, Spring Branch, Texas 78070**. The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Board Member Attendance → Mike, Dan, Shannon, Travis, Marty

Non-board Members → Angie, Randal, Laura, Mary, Hannah

AGENDA-

- 1) Call to order and Open Meeting – Mike
6:30pm

- 2) Public input to any current agenda item: questions, comments and constructive suggestions are welcome for limited time frame. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
None

- 3) Review & Approve April 9th meeting minutes.
Motion to approve – Marty
Second – Dan
All in favor – yes

- 4) Review Financial Reports & Budget
 - On "balance sheet", she updated the CD info**Motion to approve – Dan**
Second – Travis
All in favor – yes

NEW BUSINESS

- 5) Utility Manager Report _ Randal
 - Wanting to look for sensors; made a call to Alert labs
 - Right now they don't have the ability to do low water pressure with air
 - Everything relies on a sensor relay – \$1400 to \$1600 per year for home owner
 - "floody" would shut down if it senses unusual water usage
 - Another has the ability to read meter and show on app
 - "shutty"
 - Another reads humidity in house
 - CCWSC could have company send something to customers
 - CCWSC would have nothing to do with set-up or cost
 - A wrap on the side of meters to read the wheel
 - If something goes wrong with wrap, it is home-owner's responsibility
 - The light at pump 5 is too bright and needs to be taken care of
 - Mike says it can be tilted down a bit
 - We had a situation where I was marking two meters (one was a long tap) and one of them was marked wrong; Angie sends this info to Donnie and Donnie does not double-check

- Why don't we have Donnie use the info from Angie to make sure he cuts in the right place?
- Why are we going way out of our way to accommodate a customer/builder where we put meters?
 - We put meters where they need to go, according to CCWSC.
- We need to restart getting "water asset" reports from the ACC
 - This will start again

6) Office Manager Report – Angie

- The lead and copper report is plugging along; it takes a long time to enter the info

7) President's Report – Mike

- Get to shop and clean up the pipes and stuff in there
- We got the water level sensor in
 - Well 5 is 194 feet deep
 - It dropped only 50 feet since '02
- Still waiting to hear back about digging a well at 4
- By the middle of June we can start Twin Lake cuts
- All piping at 1 has been taken care of
- Dan → we need to start planning on cleaning out 1

OLD BUSINESS

8) Mary Barr-Gilbert/member to discuss the 30 TAC §290.44(c) requirements for minimum waterline sizes relative to number of residents on Twin Lake Trail

- Mike → By the middle of June we can start Twin Lake cuts and it will take up to 10 working days

9) Tax exemption filing status for shop property/required to apply prior to April 1 to obtain exemption for 2024

- Mike is still waiting to get the right forms; calling comptroller's office and waiting to talk to a live person

10) Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

- Hannah → does the Comal County restrictions affect Cypress Cove? Angie clarified that they cannot tell CCWSC to go on restrictions.
- Hannah → will the new development affect our water source? Mike clarified that they are getting their water from Texas company and not CCWSC.

11) Set date for next meeting.

June 11, 2024 at 6:30pm

12) Close and adjourn.

7:40pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.