

**MINUTES**  
**Cypress Cove Water Supply Corporation**  
**Spring Branch, TX 78070**  
**Location: Cypress Cove Civic Center**  
**MONDAY, 1/22/18, 6:30 PM**

1. **Open Meeting** – all present except Elliott

2. **Invocation**

*Conducted by Gordon.*

3. **Discuss and consider** minutes from previous meeting

*Minutes amended to remove statement that Charles was not present. Motion to approved revised minutes (Leadford) second (Ziemba). All vote YES.*

4. **Leaks and Taps Update**

*Leaks list was reviewed and is unchanged for several weeks.*

*All voiced frustration and desire to seek alternative to PGMS as the water operator. Discussion centered around the three options to hire someone as an operator, hire another contractor, and a third option of asking PGMS to hire the prospect of Julian Gomez as our operator. Discussed dismissing Jeff (PGMS) as our water operator and asking PGMS to hire Julian Gomez instead until CCWSC is fully operational and can decide if hiring Julian as an employee is best. Gordon to discuss this with Pat (PGMS) after Elliott has an opportunity to discuss the proposal with Julian.*

*Angie voiced frustration regarding not getting communication regarding new taps. She has contacted Tommy with (RB Ventures) with no response and PGMS is not completing taps in the required amount of time per the current Tariff. The Tariff requires that the tap be complete within 5 days of payment and if not that a written explanation be provided to the Owner. Gilead stated that Angie should prepare a common statement about having lots of work in the area and that our Contractor is currently inundated with requests. Motion made my Gilead for Angie to prepare such a statement, second (Leadford), all vote YES.*

5. **Review and discuss** December Water reports

*Discussed that leak repairs have brought loss down to 15%.*

6. **Discuss** PE Engineering Firm for CCWSC

*JF Fontaine and Assoc. has provided a proposal to provide as-built drawings of the system. Motion to have Gilead construct a list of changes to the proposal (bullet items of scope) for the engineer so the CCMA can vote and proceed with the engineering services, second (Leadford). All vote YES.*

*P&ID (diagram) of location of valves is on list of desired scope.*

*Charles requested Angie to add review review/approval of the engineering services at the next CCMA meeting.*

7. **Discuss** future upgrades to CCWS/CCWSC water system

*Blake Walked gave discussion of electrical upgrades needed at the pump stations. Major electrical work needed at Ranch, Bob White, and some controls upgrades needed at 1 and 5.*

8. **Discuss** employment of Class "C" operator versus Profession Water Management Services

*Discussed above.*

9. **Discuss** cost of road crossings

*Discussed above.*

10. **Review and discuss** list of pending action items (30/60/90)

*Not discussed.*

11. **Set** date for next meeting

*February 13<sup>th</sup>.*

12. **Public input:** Limit of 3 minutes per person

13. **Close and adjourn**

14. Set date for next meeting

15. Public input: Limit of 3 minutes per person

*Discussed billing cards. All stated that what Angie had prepared is acceptable.*

*Discussed mail box needed for Tanglewood Trail Court. Dub e-mailed and said he would get one.*

16. **Close and adjourn**

*Motion (Ziemba), second (Leadford), all vote YES.*