

Meeting Minutes
Cypress Cove Water Supply Corporation Spring Branch, TX
78070

BOARD OF DIRECTORS MEETING- January 9th, 2024

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday, January 9th at 6:30 p.m., at the Cypress Cove Civic Center, 3686 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Board Attendance – Mike, Dan, Austen, Travis, Shannon

AGENDA-

- 1) Call to order and Open Meeting – Mike
6:32pm
- 2) Public input to any current agenda item: questions, comments and constructive suggestions are welcome for limited time frame. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

None

- 3) Review & Approve December 12th monthly meeting minutes.
Motion to approve – Dan Second – Travis All in favor – yes
- 4) Review Financial Reports & Budget
Motion to approve – Dan Second – Austen All in favor – yes

NEW BUSINESS

- 5) Member, Charles Miller to discuss CRRC program/ assistance with his water bill
Did not show up. Angie let him know that he will not be included on future agendas.
- 6) Utility Manager Report _ Randal
Wanting to make sure we are set for the upcoming freeze this weekend and in February.
- 7) Office Manager Report – Angie
Review upcoming election procedures: Any candidates applications due by 1-23. The final ballot shall be approved OR a Resolution shall be passed declaring unopposed candidates at the CCWSC meeting to be held on *February 1, 2024*
- 8) President's Report – Mike
 - **Well 5 is running up Tanglewood and is feeding Rosewood. In the next week or two it will be running up to Echo Meadow.**
 - **We found a septic tank at our building; a conventional septic. And we have an aerobic on stand-by, if needed.**
 - **Generators are still on the way. Hopefully, in the next couple weeks they will be installed.**

- **Waiting for a couple of motors and ABB's to install.**
- **Looking to buy a rock saw attachment for the bobcat so we can do our own street cuts.**
 - **\$33k approx. for a new one**
 - **Motion to approve up to \$40k to buy a rock saw attachment – Dan, Second – Travis, All in favor – yes**
- **Looking at buying a larger trailer**
 - **Randall will research**

OLD BUSINESS

9) Mary Barr-Gilbert/member to discuss the 30 TAC §290.44(c) requirements for minimum waterline sizes relative to number of residents on Twin Lake Trail

•**Mary is looking for a specific update**

- **Mike explains that it is on the schedule to start mid-year**

•**Mary wants to know where the line will be so the families can plan with planting**

- **Mike explains that he will be talking to the home owners early because some of the driveways will be cut**

• **Mary is concerned about losing the mature oak trees**

• **Mary wants to know the difference of upgrading to 3" instead**

- **Mike is going to look further into this**

10) Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

Marty → have we worked with TECQ about the generator on well 5? Mike says it will start on Monday.

**Angie → asked Mike about non-profit exemption now that we have the deed to our shop
Shop office supplies → computer, printer, wifi**

11) Set date for next meeting: **February 1st (for voting) AND February 13th. Both days at 6:30pm.**

12) Close and adjourn.

7:28pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.