

MEETING MINUTES
Cypress Cove Water Supply Corporation Spring
Branch, TX 78070

BOARD OF DIRECTORS MEETING- November 14th,
2023

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday, November 14th at 6:30 p.m., at the Cypress Cove Civic Center, 3686 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Attendance

Board Members → Mike, Dan, Austen, Travis, Shannon

Non-board Members → Angie, Randal, Marty, Lauren

AGENDA

- 1) Call to order and Open Meeting – Mike

6:33pm

- 2) Public input to any current agenda item: questions, comments and constructive suggestions are welcome for limited time frame. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

None

- 3) Review & Approve October 10 monthly meeting minutes.

Motion to accept → Shannon

Second → Dan

All in favor → yes

- 4) Review Financial Reports & Budget (RE balance sheet/confirm assets, motors are correct etc)– Shannon

Motion to accept → Dan

Second → Shannon

All in favor → yes

NEW BUSINESS

- 5) Utility Manager Report – Randal

Friday there was a problem at North, apparently a burnt wire. Have we figured that out?

Mike → A gecko got inside.

Did Mike check on the driveway that is being put in?

- 6) Office Manager Report – Angie

Nothing to report.

- 7) President's Report – Mike

- a) Discuss and consider/vote on \$20 credit to each member for November usage (December billing).

Motion to issue a \$20 credit on all water members' December water bills → Shannon

Second → Dan

All in favor → yes

- b) PEC

There is a new federal law that no power lines can go over any water ways. So these lines have to come down (over creek and park pond). They cannot refuse service, so they will have to reroute the existing lines. They want our land and a 20' easement. All for free. Mike told them no. We are not giving them land for free.

- c) **Generators are not working for #5 or for #1. We are waiting for a price on a new generator. This should come in the next few days. We need a permit from TCEQ for a backup generator for #5.**

- d) **Jerel talked about his pay (\$500 per month) and he takes about 15 hours to read all the meters; wear and tear on his truck. He's asking for a raise of \$1 per meter, and this will change each month. A counter offer is to give him a \$1 per meter and change the pay each 6 months based on the number of meters that have been added in the previous 6 months.**

Motion to give Jerel the raise described in the counter offer above, starting in January 1, 2024 → Dan

Second → Shannon

All in favor → yes

- 8) Christmas Dinner
Wednesday, December 13, at 7pm
Location TBD
Spouses/SO's are invited

OLD BUSINESS

- 9) Update on status for acquisition of Deed for 180 Tanglewood Trail Ct.
Haven't spoken to Guy Anderson, yet. He has not replied to Mike's question whether or not he's filed the deed. Mike is going to reach out to Guy again.
- 10) Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
None
- 11) Set date for next meeting.
December 12, 2023
- 12) Close and adjourn.
7:41pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.