

PUBLIC NOTICE
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

MINUTES – BOARD OF DIRECTORS MEETING November 16th, 2022

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Wednesday, November 16th, at 6:30 p.m., at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

ATTENDANCE → Mike, Shannon, Randal, Austen, Angie, Charlie Tull

AGENDA

1. Call to order and Open Meeting – Mike

6:35pm

2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

Mr. Tull expressed concern about his water pressure fluctuating. Mike said that he would monitor the wells and asked Mr. Tull to keep him updated on the pressure at his house.

3. Review & Approve October 18th meeting minutes.

Motion – Shannon Second – Austen All in favor – yes

4. Review Financial Reports & Budget – Shannon

5. Motion – Shannon Second – Austen All in favor – yes

NEW BUSINESS

5. Discuss Mr. Thomas/member dispute issue for 181 Lakeview Circle water leak/billing charges

TABLED (Mr. Thomas was not in attendance due to illness)

6. President's Report – Mike

Bonuses for employees - TABLED

7. Water Operator Report – Mike/Randal

- a. Project list update

Couple of leaks on Tanglewood will start to be addressed.

There's a leak on the road in front of the fire house that needs to be addressed.

Flush valves are ready to be installed where they are needed. (Rimrock, Lamplight, etc)

5 small and 3 regular

Cost about \$1200 each

Still need about 14 valves and they cost about \$500 each.

We need to put some ballards out to protect our pipes.

The transponder for the tank is about 3 weeks out.

Rebuilt the pump at 5 (ordered three more)

Clay valves between Ranch and Bob White

Transducer for Ranch

**We have one spare pump that can go anywhere
VFD for Bob White and the campground**

8. Utility Manager Report – Randal

“Where are we at with the chlorine at the stations? I’m not smelling anything, but I still want to ask.”

Mike – 1.9 today, 1.68 yesterday; minimum is 0.20

“Is Michael still with us?”

Mike – yes

Campground fencing (regarding the letter from the HOA)

- **Michelle from the campground, told Mike that the campground has an agreement with the HOA to let their campers use the land (driving, walking, camping, etc) on our sanitary easement.**
- **Regarding the unsigned letter from the HOA, it is not our property so we will not use our money to put up a fence.**

Motion to not pay for the fence as long as we don’t own the property – Shannon

Second – Austen All in favor – yes

9. Office Manager Report – Angie

a. 2023 Elections, preliminary discussion

- **Timeline for elections was handed out. Mike, Austen, and Shannon are up for re-election.**
- **Any answer from Michael about the ... ?**
- **1208 Overbrook variance issue – builders are getting impatient; spoke to Laura a couple of days ago and she said to tell the builders that “it is in progress”; Angie will go ahead and start working on the Release of Easement document**

OLD BUSINESS

10. Update on erosion- prevention project pertaining to W. Tanglewood Trail/ hill near Burning Tree

Will start to spread out the black dirt to help soak up excess water from rain.

11. Tabled from Oct. 2022 meeting, Diesel tank issue pending more research

Ice this topic for now, until we get a little further down the line.

12. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can’t discuss, otherwise it can be added to future agenda if approved.

None

13. Set date for next meeting

December 14, 2022 at 6:30pm

14. Close and adjourn.

7:35pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting’s opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.