

MINUTES

Cypress Cove Water Supply Corporation

Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING

December 12, 2018, 6:30 P.M.

1. Call to order and Open Meeting

Call to order/ at 6:30pm. All present. Gilead Ziemba arrived at 6:45pm.

2. Invocation

Invocation by Elliott.

3. Discuss and possible approval of minutes from last monthly meeting (11/14/18).

Motion by Swan, second by Lutts. 3 votes YES, 1 abstain (Leadford).

4. System operations discussion

Elliott provided a rundown of current issues including water leak fixes and R&R campground major leak.

5. Discuss and consider authorization to obtain a loan for cost of a pickup truck or equivalent for water operations.

Many felt that cost of a truck for the amount of driving done by the CCWSC operator is too much to be cost effective. Motion to table until future meeting (Lutts), second by Leadford. All vote YES.

6. Discuss and consider separating electrical meters from CCMA account and creating electrical accounts with PEC for CCWSC.

Motion by Leadford, second by Lutts, 4 votes YES, 1 abstain (Ziemba).

7. Review and adopt Election Procedures ballot for 2019 annual meeting. (March 12, 2019)

Reviewed current election procedures. No action needed.

8. Discuss and consider financial audit for CCWS/CCWSC for year 2018 using Armstrong, Vaughn, & Associates, PC, CPA. Located in Universal City, TX 78148

Motion to table by Leadford, second by Ziemba, all vote YES.

9. Discuss and consider changing meter installation cost to one price for both long and short installations.

Motion to change tap rate to \$1750.00 for any tap by Swan, second by Leadford, all vote YES.

10. Discuss CCWSC financial reports including Adjustments Report for Nov 2018.

Discussed. Not action needed.

11. Set date for next meeting. (1-9-19)

Date set at 1/9/19.

12. Public input: Limit of 3 minutes per person, your questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

None.

13. Closed session for purpose of Real Estate acquisition pursuant to Chapter 551.072, discussion of personnel matters pursuant to Chapter 551-074.:

Motion to enter closed session by Swan, second by Ziemba, all vote YES. Entered closed session at 8:20pm. Exit closed session at 8:59pm.

14. Any motion(s) from closed session

No action needed.

15. Close and adjourn.

Motion by Swan, second by Lutts, all vote YES.