

Minutes
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING December 14, 2021

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday December 14th, at 6:30 p.m.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Board Members in attendance: Mike Vorhis, Robin Lutts, Daniel Dionne, Austen Meadows

Also in attendance: Angie Price and Randal Queen

1. Call to order and Open Meeting –
Mike- 6:30 p.m. meeting called to order
2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
4 members of the public in attendance. No comments.
3. Review & Approve November 9th meeting minutes
Motion to approve by Dan, Austen 2nd the motion. All approved.
4. Review Financial Reports & Budget – Angie
Motion to approve financials by Robin, Dan 2nd the motion. All approved

NEW BUSINESS

5. President's Report – Mike
Discussed recently finished projects or other upcoming projects, including tanks recoating and inspections.
6. Water Operator Report – Brent
 - a. **Project list update- see email attached**
7. Utility Manager Report _ Randal- **nothing to report**
8. Office Manager Report – Angie
Discussed elections process, first elections notice to post to public by Dec. 17, brief review of Emergency Preparedness Plan Brent working on for CCWSC office file as well as TCEQ, due by Jan. 2022.

OLD BUSINESS

9. Reviewed status of Campgrounds' insurance claim
Reimbursement check came in from Campgrounds' insurance co/waiting for it to clear
10. Review status of claim for 180 Tanglewood Trl. Ct. stolen property
Reimbursement came in as planned
11. Review status of 4314 Tanglewood fence issue
Motion by Dan and seconded by Robin, for Angie to send email to customers' attorney 24 hrs. in advance, notice of disconnection of water service if no trespass sign not removed and gate unlocked for contractor to read meter.
12. Public input- **None**
13. Set date for next meeting- **January 11, 2022**
14. Close and adjourn- **7:28 p.m.**

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

From: brent crocker <brentcrocker@yahoo.com>
Sent: Tuesday, December 14, 2021 4:33 PM
To: Michael Vorhis; Angelyn Price
Subject: Monthly report

Waterworks and construction completed the following this last month

We did one new meter installed on Bobwhite

We changed out two broken meters

We fixed 3 leaks

We excavated and took out the old 2 inch supply line from well one and added 120 feet of 6 inch C900 so less flow restrictions per Mike and covered it all back up pressure tested it and it is in service

We dug up Bobwhite plant station outside in order to put the new MOV lines and sensors for the MOV

We changed out Ranch pump because of some cavitation that occurred and are waiting on the pump to be rebuilt to be replaced

We wrapped the plants in order to minimize freezing at the plants

We put 16 grade mesh on all the plant openings and ports

We changed out the valve on the pressure tank at ranch that was leaking

We changed out the site glass at bobwhite that had a leak

We backfill some of gas line at ranch


We got parts to put on the new filter in basket at Ranch in order to keep sediment out of pumps per mike

Changed out the chlorine tank at plant 1

6 line locates for pec and home owner

We took bacteria Samples on November 19 two of them came back positive for total coliform we went ahead and took the repeat samples that are required (10 total)they all came back good and negative for total coliform and negative for E. coli

We worked on the packet on for TCEQ for the level one assessment and that will also go with our EOP (emergency operation plan) as to what we do when we hit trigger or maximum level in the system



Flushed dead end mains

Dropped off pump at Gi Gon pumps

Thank you
Brent Crocker
Owner/ Operator
Water Works & Construction LLC
830-312-2097