

MINUTES
Cypress Cove Water Supply Corporation Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING February 8th, 2023

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Wednesday, February 8th, at 6:30 p.m., at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Attendance → Mike, Dan, Shannon, Randal, Angie, Austen, Marty

AGENDA

1. Call to order and Open Meeting – Mike
6:30pm

2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
None

3. Review & Approve January 11 meeting minutes
Motion to accept – Dan Second - Austen All in favor – yes

4. Review Financial Reports & Budget – Shannon
Motion to accept – Dan Second - Austen All in favor – yes

NEW BUSINESS

5. Discuss new applicant tap charges for 4948 Tanglewood Trl.- Mr. Bill Thomas
Not present.
Dan – not our responsibility; he needs to pay for repairs.
Austen – agrees he needs to pay for the repairs.
Shannon – agree that he needs to pay for repairs.

6. Due to no new board of director applicants for this coming term, Board will Pass a 'Resolution of Unopposed Candidates' for Elections 2023.
Done

Robin Lutts, board vice president, has missed 4 consecutive monthly meetings and one emergency meeting.
Dan will talk with Robin about being removed from the board.

7. Discuss generators
North and Ranch generators are working as they are supposed to.
#1 and Bob White parts have come in and BW will be up and running next week.
#5 – waiting for them to come up with a proposal for a generator and installation.

8. President's Report – Mike

9. Water Operator Report – Mike/Randal
 - a. Project list update
 - Did well with OT during the freeze**
 - Tap locations needs to stay with Randal and Angie, so Donnie needs to talk with R and A.**
 - We need to keep the phone numbers straight with the customers for who to call on weekends and after hours.**
10. Utility Manager Report – Randal
 - Done – see above.**
11. Office Manager Report – Angie
 - a. 2023 Elections annual meeting notice to go out.
 - Done**
 - b. Discuss budget proposal
 - Motion to approve budget proposal - Dan**
 - Second – Austen**
 - All in favor – yes**

OLD BUSINESS

12. Discuss tabled issue- Dec. 2022 employee bonus
 - Motion to give bonus to Randal for \$400 – Shannon**
 - Second – Dan**
 - All in favor – yes**
13. Update on erosion- prevention project pertaining to W. Tanglewood Trail/ hill near Burning Tree, review Margaret Genzer proposal
 - Erosion supplies came in; need to wait for things to dry out and then we'll install**
14. Update on Tom Fadoir decision Jan. 2023 for 228 Rosewood Drive, installation of PRV.
 - The prv valve that came in last week, Mike will go ahead and knock it out.**
15. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.
 - Since CCMA won't sell us the land, they are responsible for putting up the fence.**
 - Dan wants it codified that CCWSC should have "first right of refusal" for the property.**
16. Close and adjourn.
 - Next meeting → March 14, 2023**

 - Adjourn at 8:21pm.**

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.