

**PUBLIC NOTICE- AGENDA**  
**Cypress Cove Water Supply Corporation Spring Branch, TX 78070**

**MINUTES – BOARD OF DIRECTORS MEETING- March 14<sup>th</sup>, 2023**

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Wednesday, March 14th at 6:30 p.m., at the Cypress Cove Civic Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

**Attendance → Mike, Dan, Shannon, Randal, Angie, Robin, Austin**

**AGENDA- (immediately following Annual Members Meeting)**

1. Call to order and Open Meeting – Mike

**6:41pm**

2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

**NONE**

3. Review & Approve Feb. 8<sup>th</sup> meeting minutes

**Motion – Dan    Second – Shannon    All in favor – yes**

4. Review Financial Reports & Budget – Shannon

**Motion to accept – Dan                      Second – Robin                      All in favor – yes**

**NEW BUSINESS**

5. Discuss and vote on how to resolve Underwood's erosion issue at 1609 Winding Crk Trl.- Kaitie & Hank Underwood

**Flush water is running into their property and causing erosion.**

**CCWSC is releasing water into its easement and then water is flowing downhill.**

**Flush valve is located according to TCEQ requirements. Gordon Swan → road right of way is county concern.**

**Mike will look at using 5' easement.**

**Keep on agenda for next month.**

6. Discuss generators

**Jump timing and 2 belts.**

**New generator is 40k to 50k.**

**Fixing will cost 5k (as of now).**

7. President's Report – Mike

**Email from Julianna at CCMA**

- **A previous board agreed to let water company use center rent-free**
- **Current board wants to charge us \$300 per year to use center**
  - **Pay through June and we start having our meetings in new building**
    - **Motion – Shannon                      Second – Robin                      All – yes**
- **CCWSC will start charging commercial meters for C. Center, Pool, and Park**
  - **Motion/Vote Tabled to next month**

8. Water Operator Report – Mike/Randal

- a. Project list update

**Tap location protocol with Angie is working.**

9. Utility Manager Report \_ Randal  
**Open meetings project that Dan researched  
HOA is in violation**
10. Office Manager Report – Angie  
**Discrepancies on the variance for 1208 Overbrook property.  
Board decided to make no changes.**

#### **OLD BUSINESS**

11. Discuss new applicant tap charges for 4948 Tanglewood Trl.- Mr. Bill Thomas (majority decided at last meeting at which he was not present, it is his responsibility to pay for the repairs).  
**Explaining that the dump truck drove over corp stop while he was having a driveway put in.  
Asking us to waive the 3k since he didn't know the pipe was there.  
TABLED UNTIL NEXT MONTH**
12. Discuss Dan's visit with Robin about board position/responsibility regarding bylaws.  
**DONE**
13. Update on generator proposal  
**DONE**
14. Update on erosion- prevention project pertaining to W. Tanglewood Trail/ hill near Burning Tree, review Margaret Genzer's area.  
**Everything is set up at the fire-station to get this done.**
15. Revisit topic of CCMA land proposal, first right of refusal issue.  
**DONE**
16. Update on Tom Fadoir decision Jan. 2023 for 228 Rosewood Drive, installation of PRV.  
**Waiting for hotter weather.  
Mike is keeping in touch.**
17. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.  
**Marty → point of order that the board did not receive prior notice that Mr. Thomas was not going to attend last months meeting.**
18. Close and adjourn.  
**8:10pm**

*The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.*