

CCWSC Meeting Minutes  
April 12, 2022

1. 6:30pm
2. no public input
3. approve minutes from March **Motion – Shannon Second – Austen All – yes**
4. review financial reports **Motion – Robin Second – Austen All – yes**
5. President’s report
  - a) Pay issues to take effect immediately- for each employee and contractor- pay increases are in effect on next pay date on which they normally would receive payment after today (Randal= April 15<sup>th</sup>, Angie= April 15<sup>th</sup>, Jerel = April meter reads and any time sheet turned in April 15<sup>th</sup> and thereafter)
    1. Randall → pay raise to \$770 every two weeks (this does not include his hourly parts runs) **Motion – Shannon Second – Robin All – yes**
    2. Jerel → pay raise to \$500 per month base pay; \$20 per hour or \$18 + mileage **Motion to increase contract and labor – Robin Second – Austen All – yes**
    3. Angie → pay raise to \$4000 per month **Motion – Robin Second – Mike All – yes**
    4. Michael → a class c operator **Motion to approve up to \$3000 per month for him to operate and work with Mike, Randall, or both to keep us in compliance with TCEQ – Robin Second – Austen All – yes**
  - b) Projects
    1. storage tank at Ranch is finished
    2. pressure vessel at campground is fixed
    3. pipe burst in Ranch and fried all the drives; waiting for insurance for vfd’s and motors
    4. Donny coming to dig hole on Winding Creek; give us the cost to tie in 6” line; 200 feet left to dig up and trying not to dig up tree;
      - i. **Motion to approve \$20000 to finish 200 feet – Robin Second – Mike All – yes**
  - c) moving to discuss in (7)
  - d) Conflict of Interest policy proposed amendments
    1. **Motion to accept the amendments – Shannon Second – Austin All – yes**
6. Water Operator Report
  - a) Rosewood leak fixed
  - b) Brent quit and plants haven’t been fixed for 4 days
7. Utility Manager Report
  - a) easements – taps in front, on side, behind house; read from deed restrictions where it details to leave space in front, on side, and behind house for taps and other utilities
    - i. **Motion for Randall to continue with the meters being placed anywhere between the property lines of the house – Robin Second – Mike All – yes**
  - b) need to delete Brent’s number from emergency list
  - c) tools need to be replaced and kabota need to be fixed/updated since Brent left
  - d) on W. Creek, what’s going to happen to the 2” pipes once they are dug up?
  - e) Security issues at vfd building
  - f) damage on road going to Ranch needs to be fixed
  - g) change all padlock combo’s
8. Officer Manager Report

- a) additional \$1400 payment to vfd building? **Motion to let Angie make this decision – Shannon Second – Robin All - yes**
- 9. CCWSC drop box at corner of Cypress Cove Rd.
  - a) have Randall dig the post hole and install
- 10. Approval of campground's application
  - a) still waiting on the State
- 11. no public input
- 12. Next meeting May 10, 2022
- 13. Adjourn at 9:05pm