

**MINUTES**  
**Cypress Cove Water Supply Corporation Spring Branch, TX 78070**

BOARD OF DIRECTORS MEETING- July 11th, 2023

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday, July 11th at 6:30 p.m., at the Cypress Cove Civic Center, 3686 Tanglewood Trail, Spring Branch, Texas 78070.** The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

Attendance → Board members – Mike, Dan, Austen, Shannon, Travis  
Others – Angie, Randal, Leah, Laura

**AGENDA-**

1. Call to order and Open Meeting – Mike  
**6:30pm**
2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome for limited time frame. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.  
**None**
3. Review & Approve June 13<sup>th</sup> monthly meeting minutes.  
**Motion to accept - Shannon                      Second - Dan                      All in favor – yes**
4. Review Financial Reports & Budget – Shannon  
**Motion to accept - Travis                      Second - Dan                      All in favor – yes**

**NEW BUSINESS**

5. President's Report – Mike  
**Mike received the deed to the building**
6. Water Operator Report – Mike/Randal
  - a. Project list update  
**Randal has nothing to report**
7. Utility Manager Report – Randal  
**Randal has nothing to report**
8. Office Manager Report – Angie  
**Angie filed the drinking quality report; filed quarterly pumpage report**  
**We received the well meter calibration report**

**OLD BUSINESS**

9. Discuss status for acquisition of Deed for 180 Tanglewood Trail Ct., per contract with SBVFD & fire truck removal.  
**Mike received the deed to the building**  
**"Consideration" needs to be addressed; Angie will email the board the original contract for deed**

10. Update on shed installation at 6154 Tanglewood Trail for tax exemption, re-platting of the 2 lots  
**Add Bob White to the re-platting process**  
**In process – getting paperwork together**
11. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.  
**None**
12. Set date for next meeting.  
**August 8, 2023 at 6:30pm**
13. Close and adjourn.  
**Motion to adjourn – Austen                  Second – Shannon                  All in favor – yes**

*The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.*