

**PUBLIC NOTICE**  
**Cypress Cove Water Supply Corporation Spring Branch, TX 78070**

**MINUTES**      BOARD OF DIRECTORS MEETING July 13, 2021

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **Tuesday July 13<sup>th</sup>, at 6:30 p.m., immediately following the Annual Members' Meeting, at the Cypress Cove Civic**

**Center, 3674 Tanglewood Trail, Spring Branch, Texas 78070 AND via Zoom**

**Meeting:** <https://zoom.us/j/95054554487?pwd=anp4TWVVeFBGMHNzV08yTFBtNFg1dz09> The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

In Attendance – Mike, Shannon, Angie, Austen, Robin, Daniel

**AGENDA**

1. Call to order and Open Meeting - Michael

**7:32pm**

2. Public input to any current agenda item: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can't discuss, otherwise it can be added to future agenda if approved.

**NONE**

3. Review & Approve June 8 meeting minutes.

**Motion = Daniel**

**Second = Austen**

**All = yes**

4. Review Financial Reports & Budget – Shannon

**Motion = Robin**

**Second = Daniel**

**All = yes**

**NEW BUSINESS**

5. President's Report – Mike

- a. Discuss recently finished projects or other upcoming projects.

**See Brent's email**

- b. Discuss what physical barrier can be place around our wells, to enforce the sanitary control easements per the CCMA/Campground land swap.

- c. Discuss/review status of 180 Sunnyside Ct. insurance claims

**Recouped about \$6800**

- d. Discuss and approve changes to Rebecca Creek Campground meter requirements and application process and discuss and approve tariff changes needed, regarding the same.

**Tariff change – add TCEQ wording of multi-unit active usage description**

**Motion = Daniel**

**Second = Austen**

**All = yes**

**Tariff – add monthly rate of 2” to \$440/month from TBD**

**Motion = Robin**

**Second = Daniel**

**All = yes**

**Changes to Rebecca Creek Campground meter requirements**

**Leave the lodge tap the same. The following is for the 2” tap:**

**Based upon TCEQ’s multi-service connection rule, the campground will be charged \$1375 per month, base rate upon 25 connections (Although the actual number of connections at this time is 49, equaling \$2695 per month), plus water rates according to current tiered rate system, to be reviewed semi-annually by the board, after a required CSI by the corporation has been performed. Rates are subject to change at time of reviews.**

**(Also, add this wording to their application agreement to be signed by owner.)**

**Motion = Robin**

**Second = Daniel**

**All = yes**

6. Water Operator Report – Brent

a. Project list update

**See attached email**

7. Utility Manager Report \_ Randal

**NONE**

8. Office Manager Report – Angie

a. Discuss members removing rock wall fencing on E. Tanglewood near Rosewood for access to rear of properties.

**Kubota payments – make additional monthly loan payments (loan 101233479 per Angie’s discretion**

**Motion to approve = Robin**

**Second = Daniel**

**All = yes**

**OLD BUSINESS**

9. Tabled from previous meetings and ongoing: Review pending status of Terms of Fire Station property agreement with Mr. Guy Anderson, w Purchase price at \$72k, w \$5k down, and \$1500 per mo. for 4 years.

**Should have contract in day or two**

**Already revised**

**He will insure and maintain the outside (not for the fire trucks)**

10. Public input: questions, comments and constructive suggestions are welcome. If subject is not on current agenda, board can’t discuss, otherwise it can be added to future agenda if approved.

**NONE**

11. Set date for next meeting

**Aug 10, 2021**

12. Close and adjourn.

**9:38pm**

*The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.*

**Email from Brent – July 13, 2021**

This month Water Works and Construction LLC completed the following

We did the line extension on Point view tying onto the existing 3 inch and adding 160 feet of 2 inch with a ball valve at the end for future growth

We completed three taps

Two. on Point view

One. On Bobwhite

We worked on the three inch and covered up some more

We have about 100 feet left going up the hill to complete

We got all the bottles back and to the lab for the Lead and Copper Samples

7 already came back good and we took the last 3 in today so they can get tested

Once all the bottles have been tested and complete I will get the report and write it up for TCEQ and send it off that way we can be back in compliance for the lead and copper samples

Bacterial samples came back good

We dug up and completed the leak on Tanglewood behind Sunnyside

We had four other leaks on the systems mains throughout the month that we fixed

As well as changed out a check valve on North Station that went bad

We completed the CSI for the campgrounds

We have decided to go with a 2 inch meter with a reducer coupling in order to help control water flow to campgrounds

Angie was able to set up and get all the propane tanks filled up halfway for the board's recommendation

This next month if we can get the rain to stop for a few days

we will finish the 3 inch cover up the bore pits

Take a construction bacteria sample

and our regular monthly bacteria samples

And then put the 3 inch in service

Then we will go to lamp light and dig up over there to see what parts we need to connect it and make it Circle Fed

Then we will go to winding Creek and start working on that project

we are mainly waiting on the weather due to the location and traffic work site  
For Safety reasons

Thank you

Brent Crocker

Owner/ Operator

Water Works & Construction LLC

830-312-2097